

Position: Master Teacher
Job Type: Part-time position
Location: Los Angeles Area, California

ABOUT COMPUTERS FOR YOUTH

Computers for Youth (CFY) is tackling an important national problem—across our country, we are failing to provide low-income children the support they need during the critical middle school years. As a result, test scores (particularly in math) are falling between the fifth and sixth grades. CFY’s approach is innovative and effective. Unlike efforts that focus solely on the classroom, CFY helps low-income students do better academically by improving their learning environment at home. Specifically, CFY partners with high-poverty middle schools to improve the educational resources in students’ homes, enhance parent-child interaction around learning, and help teachers connect classroom learning with the home. Our innovative technology (top-notch educational software loaded onto refurbished computers) in conjunction with family training both enriches students' home learning environment and increases the confidence of their parents as learning partners. CFY has shown significant results on student test scores, class effort and parental confidence in helping their children learn. Over the past decade, we have reached more than 35,000 students and parents from 50 schools in New York, Philadelphia, Atlanta, the San Francisco Bay Area and Los Angeles. We are now growing our Affiliate Network to reach all 50 U.S. states and beginning to work on a national scale to influence education policy. For more information, please visit www.cfy.org.

CALIFORNIA GOALS

Having developed strong operations in New York City, Philadelphia, and Atlanta, CFY launched an ambitious, statewide initiative in California during FY08-09. During its first year in operation, CFY-CA launched in both the San Francisco Bay area and Los Angeles and served 544 families at three partner schools. Over the next two years, we intend to extend our reach, serving 850 families in FY09-10 and up to 2,200 families in FY10-11.

POSITION DESCRIPTION

CFY Master Teachers are responsible for teaching low-income families how to effectively use their CFY home learning center to strengthen core academic skills. On training days Master Teachers teach two 3.5 hour workshops, with up to twenty families per workshop.

CFY provides all new Master Teachers with in-depth training as well as ongoing coaching feedback from CFY staff, and from fellow Master Teachers, in order to ensure high-quality teaching at all times.

The time commitment for Saturday training is approximately 8 hours (8:30am – 4:30pm), including prep time, teaching time, and lunch – all of which is paid.

KEY RESPONSIBILITIES

CFY Master Teachers are responsible for:

- Creating a safe, inviting and motivating classroom environment.
- Ensuring that families leave the workshop with an understanding of how to set up their computer, use the educational software provided, and improve their home learning environment.
- Following CFY's curriculum and workshop pacing guide.
- Maintaining control and flow of the workshop at all times.
- Utilizing volunteer teaching assistants through active engagement to support and assist families throughout the workshop.
- Working with CFY staff to continuously improve the CFY curriculum.
- Coaching fellow Master Teachers and helping to train new Master Teachers.

QUALIFICATIONS

- Commitment to CFY's goals and mission.
- Experience working with CFY's target population.
- Excellent interpersonal and oral communication skills and high levels of confidence as a public speaker/presenter.
- Some prior teaching or training experience; classroom teaching experience preferred but not required.
- Proficiency and comfort in using basic computer functions, including setup, MS Office applications, and the Internet.
- Ability to clearly communicate technical information about computer and software use to a non-technical audience.
- **Availability on Saturdays.**
- Proficiency in Spanish and/or other languages
- HS diploma required; BA or BS preferred.

TO APPLY: Please send a resume and a brief cover letter to CFY-LA@cfy.org using the subject line: CFY Master Teacher Search.

The cover letter should address the following 4 questions:

1. How did you learn about this position?
2. What makes you an exceptional candidate for this particular position?
3. What experiences have you had working with children, adults and computers?
4. What would you like to gain from this experience?

Please note, we will only accept applications via email. The deadline for applications is December 11, 2009. Thank you.

Computers for Youth is an equal opportunity employer and welcomes candidates from diverse backgrounds.